



Civil Superintendent

Alltrade Industrial Contractors Inc. – **Ottawa, ON**

Organization Overview

Alltrade Industrial Contractors, located in Cambridge, Ontario, is a leading provider of safe multi-trade services across a broad range of sectors. Our company is only as good as our people, and Alltrade has great people – people working daily to provide outstanding customer value and skilled workmanship. At Alltrade, we build people, projects, communities – together.

Job Purpose

We are currently looking for an experienced Civil Superintendent to become an integral member of Alltrade responsible for planning, coordinating, delivering and completing civil work on project sites. The Civil Superintendent will possess strong leadership skills as well as demonstrate the ability to manage complex civil work.

Duties and Responsibilities

- Responsible for site staffing, quality control, sub-trade coordination, project scheduling, field cost control, safety administration and reporting
- Determines the method of construction, manpower requirements, materials quantities, equipment, temporary power sources, work schedule and documentation of hours worked
- Coordinates assigned work with work of different crafts, company departments or other contractors.
- Maintains liaison with engineering, estimating and planning to ensure work complies with drawings, specifications and schedule.
- Assists in resolving construction problems as required.
- Monitors compliance with company and site safety programs, documents and ensures corrective measures are implemented.
- Maintains ongoing communication with project manager, foremen and subcontractors.
- Takes an active role in the hiring, training, terminating and assigning of field personnel, and for monitoring performance in conjunction with the General Superintendent or Project Manager. Assists with grievance issues, and general site labour issues.
- Is involved with and implements management decisions, such as construction methods, schedule, quality, and safety.
- Monitors and addresses job cost and performance of construction projects in conjunction with the project manager and foremen.
- Assists with preparation for project mark-up meetings, project specific labour negotiations, grievance issues, training and education coordination of field staff, and general site labour issues.
- Is involved with initial project site mobilization and project close-out.



- Assists project managers with resolution of outstanding claim items and with warranty follow-up.

Qualifications and Requirements

- Journeyman Ticket or Provincial Trade Certification or alternatively, a technical diploma and extensive field supervision experience
- Ten years of related experience in this type of role
- Minimum of five years of supervisory experience
- Strong communication and problem-solving abilities
- Ability to work effectively as a member of a team as well as an individual
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- Strong communication and problem-solving abilities
- Strong organizational and time-management skills
- Ability to work effectively as a member of a team as well as an individual

The successful candidate will possess a passion for integrity, partnership and empowerment along with excellence and commitment to a challenging position that offers opportunity to grow through great leadership and continued improvement.

Application Deadline: June 30, 2017

In order to be considered, all applications must include the Job Title in email subject line.

We thank all applicants for their interest in Alltrade Industrial Contractors; however only those selected for an interview will be contacted.

If contacted for an interview, please inform us if accommodation is required.

It is the Policy of Alltrade Industrial Contractors to make decisions on interviewing, on the basis of qualifications. We are committed to providing equal opportunities for all qualified employees and applicants for employment without regard for race, religion, colour, sex, age, disability, national origin, marital status or any other grounds specified by law.

Job Type: Full-time

Required experience:

- Project Management: 5 years

Required license or certification:

- Valid Driver's License